

FREQUENTLY ASKED QUESTIONS

We are delighted that you are applying to study at St George's, University of London. Please read the following information which will assist you with your application.

Important points to note

Keep checking your emails and look at UCAS track if you are applying for an undergraduate course.

Most of **the information that we send to you will be by email**, so please let us know if you change your contact details as soon as possible. If we make you an offer, make sure that you respond by the deadline given.

Missed off any qualification information on our UCAS form?

If you haven't listed any completed or pending qualifications on your UCAS application, or you have made an error, please contact Admissions as soon as possible (admissions@sgul.ac.uk).

If you fail to provide the relevant information to allow adequate assessment of your application, it will be automatically withdrawn via UCAS Track.

It is unlikely that we will re-consider an unsuccessful application with missing or incorrect information.

BEFORE YOU APPLY

What do I need to provide if I hold a non-standard or international qualification?

Please provide the following:

- A full transcript or copies of your certificate(s) with a certified translation (if not in English) with a breakdown of all subjects and grades. If you are not able to send the original documents please submit a verified (**a copy stamped by your school, college, university or solicitor to verify that this is a true copy against the original**) scanned copy to admissions@sgul.ac.uk or send the copy by post to the address at the bottom of this e-mail.
- We would not normally expect you to submit a UK NARIC certificate of comparability. However, it may be necessary in some instances and we will be in contact if this is required.

What are the English language requirements for students coming from outside the UK?

All students must meet our minimum English language requirement, which is GCSE English language minimum grade B. Students from outside the UK may submit alternative English language tests such as IELTS. For details on English language requirements, please check individual course web pages.

APPLYING

How do I apply?

- **Undergraduate applications**

Applications for undergraduate programmes must be made via UCAS – www.ucas.com for 2017 entry (or deferred entry in 2018 where applicable) from early September 2016. For application deadlines, please check individual course web pages.

Applications to UCAS are made online using the 'UCAS Apply' web-based application system. Click 'Apply 2017' for application for 2017 entry or 2018 deferred entry to St George's. Your school or college will be able to advise you about the process. If you've left school or college or are a resident abroad you should contact UCAS for more information.

Once you have submitted your UCAS application, you can check on its progress online through 'UCAS Track'

MSc Physiotherapy – applications need to be made through UCAS. Please follow the **Undergraduate applications information**.

What qualification information do I need to provide on my application form?

- Provide GCSEs (or equivalent NQF level 2 qualifications) taken and grades achieved. Students from educational systems which do not include a GCSE equivalent qualification should submit their school transcript from an equivalent stage, normally grade 10.
- Provide your predicted or achieved A-Level (or equivalent NQF level 3 qualifications) grades
- Applicants taking the International Baccalaureate (IB) please provide your predicted/or achieved grades for individual subjects at Standard and Higher Level as the overall score alone is not sufficient. Please also provide details of any academic study prior to undertaking the IB.
- Applicants taking the Irish Leaving Certificate please provide your grades and include your Irish Junior Certificate subjects and grades. If your Junior Certificate is not on your UCAS form please email us a list of subjects and grades to admissions@sgul.ac.uk
- With the exception of the MBBS graduate programme (Home/EU/International), please note if you hold a degree, this should be no older than five years. If your degree is six years or older then you must ensure that you are currently undertaking further academic study and this should be noted on your UCAS application under 'qualifications not yet completed'.

Can I provide information once my UCAS application form has been submitted?

Yes. Please provide details as soon as possible, but no later than **31st January**. Unfortunately if we do not receive the information by this date, it will be assumed that you not meet the entry requirements and your application will be withdrawn via UCAS.

If you have failed to record any completed or pending qualifications on your UCAS application, or you have made an error, please contact Admissions as soon as possible (admissions@sgul.ac.uk). If you fail to provide the relevant information to allow adequate assessment of your application, it will be automatically withdrawn via UCAS Track. It is unlikely that we will re-consider an unsuccessful application with missing or incorrect information.

When sending in any documentation regarding your application, due to the large volumes of applications that we receive, it is vital that you include your:

- **UCAS Personal ID (PID) number**
- **Full Name**
- **Email address**
- **Telephone number**
- **Degree Course name you have applied for**

This will enable us to update your application accordingly.

WAITING FOR A DECISION

When can I expect a decision on my application?

Assessment of applications will take place between November 2016 and March 2017. For MBBS programmes this will be once we have received your UKCAT results in November. You will be notified of the outcome at any stage during this period.

What kind of work experience do I need to have?

Candidates invited to attend an interview will also be asked to submit evidence of any work experience undertaken. We realise this can take time to organise so we have set out the additional requirements we will need at that stage.

- If selected to take part in an interview you will be required to provide a letter from each organisation where you gained the experience. Each letter should be printed on headed paper and signed, giving the full name, address, telephone number, and e-mail address of the signatory. You will be asked to either upload this information to your Applicant Portal, or bring them in on your interview day.
- This letter should contain details of the dates, number of hours, days, and weeks over which you carried out this experience and the duties undertaken. It only needs to contain the briefest description of what you did at this time and does not need to

comment on your suitability to study the chosen course. An example would be "Mr Smith volunteered at the Acme Nursing Home from 10th June to 10th August 2010. During this time he visited once a week on a Wednesday evening and spent two hours helping staff with general duties, talking to, and assisting with the personal needs of our residents."

Please note that a random sample of these letters will be selected and the details verified with the signatory. We would advise you to start collecting the letters now and not to wait until you are called for interview. If you do any subsequent work experience between submitting your UCAS form and being called for interview, we would ask you to also submit letters. You are not required to provide details of work experience you intend to do.

Please note that we are not asking for character references. If successful at interview, offers will not be released until we have received all work experience references.

The Medical Schools Council (MSC) has a common statement of principles on what work experience for an application to a medicine should entail. Details can be found here www.medschools.ac.uk/SiteCollectionDocuments/Work-experience-guidelines-for-applicants-to-medicine.pdf

INTERVIEWS

On the day of the interview you will have a chance to find out about the course and talk to current students, which I hope will help you make a decision about your choices.

When am I likely to hear about an invitation to interview?

We will endeavour to provide as much notice of your interview in order to make travel arrangements as we recognise you have further to travel to us. However, it would be really helpful if you could let us know about any dates that may be particularly convenient for you. For instance if you are already planning on visiting the UK we will do our best to schedule an interview around your availability. Please e-mail admissions@sgul.ac.uk directly with this information.

Interview invites for International Applicants?

We will endeavour to provide as much notice of your interview in order to make travel arrangements as we recognise you have further to travel to us. However, it would be really helpful if you could let us know about any dates that may be particularly convenient for you. For instance if you are already planning on visiting the UK we will do our best to schedule an interview around your availability. Please e-mail intadmissions@sgul.ac.uk directly with this information.

What happens if I can't attend my interview?

You will be given a selection of dates to choose from. If you are unavailable to attend any of the dates allocated to you, you should email as soon as possible, even though it may have already been mentioned in your personal statement. Please email admissions@sgul.ac.uk.

Radiography interviews

If you are unavailable to attend an interview on any dates during this period you should contact Kingston University directly on **020 8417 5734** as soon as possible, even though it may have already been mentioned in your personal statement.

We will try to reschedule your interview, however, please bear in mind that this is not always possible.

Contact Details

Please remember to keep UCAS updated with any changes to your address or contact details – you must update these immediately on UCAS Track and e-mail the Admissions team to confirm this. You will be contacted by post, telephone, and/or e-mail. Some e-mail accounts (especially Hotmail and Yahoo accounts) will not accept messages from unknown addresses. It is essential that you check the settings on your e-mail account to ensure that you can accept messages from St George's and admissions@sgul.ac.uk. You can normally do this by adding these e-mail addresses to your list of contacts.

Please note that while UCAS now allows candidates to nominate a third party individual (usually a parent or guardian) to speak to universities on their behalf, St George's policy is to speak only to the applicant themselves – we will not be able to discuss details of your application with anyone other than yourself.

OUTCOME OF YOUR APPLICATION

Offered a place

You will normally be offered a conditional place which means you will need to meet academic (usually exam results) and non-academic conditions (including verification of qualification, occupational health (OH) clearance, disclosure and barring service (DBS) clearance etc.

Unsuccessful application

An unsuccessful application means that we have decided not to offer you a place on this occasion, but you should not be discouraged from re-applying in another year. If your application is unsuccessful either pre- or post- selection, you will be provided with general feedback which will outline why you have been unsuccessful on this occasion. Unfortunately, due to the large number of applications we receive, we are unable to supply individual feedback.

Can I defer my entry?

You may be permitted to defer your place in exceptional circumstances. Individual requests will be considered on an individual basis however this is not guaranteed.

Extenuating circumstances

Extenuating circumstances are defined as circumstances which are unforeseen and outside of an applicant's control. The circumstance cited must demonstrate that there has been a substantial, serious impact on academic studies and results. For example, such circumstances would include health and personal problems, disability or difficulties with schooling. Whilst St George's is keen to ensure we widen participation for particular groups, we are required to ensure that applicants can cope with the rigours of, and are suited to, the programme that they have applied for.

Applicants who wish to have extenuating circumstances taken into account must request that their school/college/university complete and submit the form to the Admissions team within 15 working days of the applicant registering with UCAS. It should include any information that is relevant to the application and the circumstances. Supporting documentation from doctors or another official qualified to support the application should be included. This will ensure that the Admissions Tutors are able to accurately assess the circumstances in context with the academic record.

Further details can be found at: <http://www.sgul.ac.uk/study/undergraduate/applying-undergraduate>

Fees and Funding

Money matters are often at the top of the list when preparing for university. How you will fund your tuition fees and living costs whilst studying is one of the most important things to start thinking about early.

The funding available to you will depend on whether you are a UK, EU or international student. For detailed information about tuition fees and the funding available for your course please visit:

Undergraduate students - www.sgul.ac.uk/study/undergraduate/fees-and-funding

International students - www.sgul.ac.uk/study/international/fees-and-funding

Most of our courses are designated for Student Finance and, in some cases, NHS Student Bursaries.

You can apply for funding before you receive an offer for the course (if your course or university change at a later date you just need to inform the relevant funding body as soon as possible). The following websites contain full details about how to apply. You can also contact Student Finance and NHS Student Bursaries directly to discuss your eligibility for financial support.

Student Finance England

www.gov.uk/apply-for-student-finance

Telephone: 0300 100 0607

If you normally live in [Scotland](#), [Wales](#) or [Northern Ireland](#), you should visit your local student finance website for information about government grants you may be eligible for.

NHS Student Bursaries

www.nhsbsa.nhs.uk/816.aspx

Telephone: 0300 330 1345

We hope the above details and links clarify the financial support available for your course. If you have any further questions please don't hesitate to contact us at study@sgul.ac.uk.

International applicants

If you are an international applicant, please select the link below for further information regarding immigration and visa advice. www.sgul.ac.uk/international and if you have any questions regarding a visa application, please email them to visaadvi@sgul.ac.uk

Policies, Terms and Conditions.

Changes and Amendments

Please note that you have the option to cancel your application within 14 days of the date on UCAS' official welcome email to applicants. You also have the option to substitute your course choices in Track within seven calendar days of your application being submitted.

Policies, Terms and Conditions.

Please take the time to read the University's terms and conditions. Should your application be successful, on accepting any offer you are agreeing to observe and abide by our Scheme and Resolutions of the university, and to abide by the rules and regulations the university makes for its students. You can find policies, terms and conditions here:

<http://www.sgul.ac.uk/study/course-terms>

Medicine 2017

ADMISSIONS ENTRY TESTS

Graduate Entry Medicine

GAMSAT

What do I need to do if I've already taken the GAMSAT?

If you already have a valid GAMSAT score (either from a previous sitting of GAMSAT UK in Sept 2015, or from a sitting of GAMSAT Ireland or GAMSAT Australia in 2016), you may use this to apply for admission in 2017.

If you have not sat the current (2016) UK test but wish to use your GAMSAT score from the 2015 test (or you wish to use more than one set of scores), please ensure you provide your full name, date of birth, UCAS Personal ID number and GAMSAT Candidate ID to UCAS at gamsat@ucas.ac.uk by the 31st October 2016.

The subject line of the email should state GAMSAT UK 2017 and the body of the email should state that you wish to use scores from sittings other than September 2016.

What should I do if I provided a different name for the GAMSAT test?

If the names on your GAMSAT registration and your UCAS form are not identical, your results will not be matched by UCAS and we will not receive them. This can result in a withdrawal of your application. If your names are different, please e-mail the Admissions team immediately.

How will St George's use the GAMSAT scores?

Candidates who are selected for interview will be required to meet the published minimum academic requirements, IN ADDITION to achieving a minimum overall score in GAMSAT. We are currently unable to advise on the minimum overall score we require as it will vary from year to year. The minimum **overall GAMSAT score** is calculated in November once all scores have been received.

Please note that we cannot take into account any extenuating circumstances in relation to test scores and will only accept them as communicated to us by ACER.

We will only be able to accept details of previous test scores directly from GAMSAT and UCAS. Please ensure that you register your scores from previous sittings immediately. If you don't, your results will NOT be considered even if you applied to St George's for 2017 entry. Please refer to: <http://gamsat.acer.edu.au/gamsat-uk/currency-of-results3> for guidance and contact UCAS direct regarding discrepancies.

Similarly, UCAS does not hold GAMSAT Ireland or GAMSAT Australia scores. If you wish to use a score from one of these tests, you must send the details of the test and test date, your

GAMSAT Candidate ID, UCAS Personal ID number, Result scores 1, 2 and 3, the Overall Score and the Verification Code that is printed on your results to gamsat@ucas.ac.uk. UCAS will then verify your scores with ACER. Scores will not be accepted direct by St George's.

The most recent test took place in September 2016 and scores from this test will be provided directly to us from UCAS sometime in late November. We ask for your patience once GAMSAT results are released and we will confirm the outcome of applications as soon as possible via our website and by e-mail.

If you have not sat GAMSAT, we cannot consider your application. Please also note that we no longer accept graduates on the MBBS 5 Medicine course (A100 – 5 year programme).

GAMSAT cut off scores for the last 3 years:

Academic year	Overall cut-off score
2016	60
2015	62
2014	59
2013	57

More information about GAMSAT: www.gamsat.acer.edu.au/

MCAT

How will St George's use the MCAT scores?

International Graduate Medicine MBBS applicants may elect to take MCAT instead of GAMSAT. If you have not provided details of your MCAT test date in your application, please email them to us. Our MCAT cut off is 24 (pre-MCAT 2015) or 495 (MCAT 2015 exam). We need your MCAT to have been taken no earlier than 1st January to be considered. If you are taking MCAT during 2016/17, the latest test date you will be able to take the exam on for 2017 entry is 18th of May.

More information about MCAT can be found here: www.aamc.org/students/applying/mcat

Undergraduate Medicine

UKCAT

What should I do if I provided a different name for the UKCAT test?

If the names on your UKCAT registration and your UCAS form are not identical, your results will not be matched by UCAS and we will not receive them. This can result in a withdrawal of your application. If your names are different, please e-mail the Admissions team immediately.

How will St George's use the UKCAT scores?

www.sgul.ac.uk

Last updated: September 2016



@JoinStGeorges

Candidates who are selected for interview will be required to meet the published minimum academic requirements, in addition to achieving a minimum overall score in UKCAT. We are currently unable to advise on the minimum overall score we require as it will vary from year to year.

As a guide, it is unlikely that your application will be successful if you obtained a UKCAT score below 500 in any of the individual sections of the test. A good score in one section cannot compensate for a poor score in another.

The minimum overall score required will be published on our website upon release of UKCAT results and all applicants will be e-mailed with an update. We ask for your patience once UKCAT results are released and we will confirm the outcome of your application as soon as we can via our website/e-mail.

Previous cut-off scores for the last 3 years.

Academic year	Overall cut-off score
2016	2600
2015	2550
2014	2590
2013	2530

Should I tell the University about a UKCAT exemption?

Please note that the UKCAT will notify us directly of any exemptions. We will only be able to consider exemptions that have been verified by UKCAT.

More information about UKCAT: www.ukcat.ac.uk